

## Editing a Configuration

Manager displays the Control Unit's configuration as a series of icons in two panels. The left-hand panel contains a configuration tree, with icons used to group different types of configuration entries. Double-click on a top-level icon within the configuration tree to expand or collapse the display of matching entries under each icon. Click on the top-level icon to display the matching entries in the right-hand panel. Double-click on an entry in either the left or right-hand panel to display the configuration form for that entry. Each form contains a range of settings appropriate to the type of entry. Each form may consist of a number of tabbed pages (referred to as 'tabs'). For details of the various forms see "Configuration Forms" on page 96. In the right-hand panel you can select an entry in the right-hand panel and then right click to View, Edit or Delete the entry. Additionally you can use a right-click to Add a new entry. This is a brief overview of the commands that can be used to view and alter the configuration. For details of additional commands see "Manager Commands" on page 165.

- **Right Mouse Button**

The right mouse button can be used within the right hand side pane of the configuration tree and you are given a menu with options for View, Edit, New and Delete. These allow you to view, edit or delete an existing entry or create a new entry.

- **Sorting**

Each branch of the Configuration Tree lists its entries under column headings (Users are listed by Name, Extension, Options and Forwarding etc.) To change the entry order, either ascending or descending, click on the column heading, eg. to view your Users in descending order click on the Name column.

- **Drag and Drop**

Entries can be copied between configuration forms using drag and drop. For example, a short code created for a user can be copied to another User by dragging the short code between the two open forms.

- **Direct Access**

In most cases where a list box is used to select a Hunt Group, Time Profile, Firewall Profile etc., it is possible to double click on this entry to enable you to view or edit the relevant form.